

Remote Check Setup Form

(\$30 setup fee will be applied to your bill)



- 1) Fill out the Request for Remote Check Printing form below
- 2) Attach a voided check from your bank
- 3) Using a medium point pen with black ink, sign inside the signature box
This is the signature that will appear on your checks
- 4) Fax to Buildium at 617-849-8009 or email to team@buildium.com

Buildium Request for Remote Check Printing		Questions about this form? Buildium Customer Care (888) 414-1988 9am to 5pm Eastern Monday through Friday
COMPANY NAME	CONTACT PHONE	DATE OF REQUEST
CONTACT NAME	CONTACT EMAIL	
Bank Account		
FINANCIAL INSTITUTION	TRANSIT ROUTING / ABA NUMBER (9 DIGITS)	DDA / CHECKING ACCOUNT NUMBER

ATTACH VOIDED CHECK HERE

Authorized Signature

Please sign inside the box using a medium point pen with black ink.

This is the signature that will appear on your checks.

PRINT NAME HERE

Sign here

All bank accounts enabled for remote check printing must use the same signature.

☐ Please replace my existing remote check printing signature with this one